

## Train The Trainer



**Inspire and develop individuals through effective and motivational training**

### Who is it for?

This short programme is for anyone who is involved in developing or training both individuals and teams and who require to enhance their delivery and facilitation skills.

### Overview

Effective training is universally recognised as a valuable tool to maximise the knowledge, skills, morale and performance of the organisation. For training to be of value and provide a measurable return it must follow the "training cycle". Trainers must have the skills and knowledge to be able to utilise a wide range of training methods and techniques appropriate to learners and their needs. This programme explores the stages of the "training cycle" and how a competent trainer should carry out each part of the process.

### Workshop Objectives

- Identify individual training needs.
- Define aims and objectives which reflect the training needs.
- Write effective learning plans to meet learner's needs.
- Design training sessions, materials and activities that stimulate learners and accurately meet their needs.
- Facilitate the learning process for groups and individuals through a range of training activities.
- Conduct effective training evaluations.

### Investment

Total investment for this two day programme is £285 per person. Alternatively, this programme can be delivered internally to your organisation for a total investment of £1950. Based on a group size of ten persons, this reflects an investment of £195 per person. This cost includes all relevant materials but excludes any costs associated with the venue.

### Ilm Accreditation (optional)

For an additional investment of £79.00 per person, and on successful completion of this programme and associated action plan, the Institute of Leadership and Management (ilm) will acknowledge the participant through the Development Award and twelve months ilm membership which includes access to online support materials, study guides and career development support.